

Department of Veterans Affairs
Federal Supply Service
Authorized Federal Supply Schedule Price List
Effective Date: 12/24/2015

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The Internet address for GSA Advantage!™ is: www.GSAAdvantage.gov

**Federal Supply Schedule (FSS) 621 I
Professional & Allied Healthcare Staffing Services**

Product Service Code Q
Contract #: V797D-50522

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at <http://www.fss.gsa.gov>

Contract Period: **12/24/2015** through **12/23/2020**

Oliver F. Cobb & Associates, LLC

**2708 Airport Road, Suite #5
Dalton, Georgia 30721**

www.olivercobb.com

Primary Contact: Anita Cobb, *Anita@olivercobb.com*
Alternative Contact: Roderick Cobb; *Roderick@olivercobb.com*

Phone# **(877) 272-2040**

Fax# **(706) 275-8040**

Business Size: Small Business, Small Disadvantaged Business
Data Universal Number System (DUNS) Number: **069821531**
Central Contractor Registration (CCR) Cage Code: **1MCY0**

Customer Information:

1. **Table of awarded special item number(s):**

SIN 621-	Description
025	RN, General (Staff, Health Unit/Clinic)
039	Medical Assistant (Certified/Registered)
039	Medical Records Technician
039	Medical Records Clerk
039	Medical Transcriptionist
039	Medical Coders
039	Medical Billing Clerks
051	Pharmacy Tech (Certified)
054	Nurse Practitioner

2. **Maximum order:** \$1,000,000 per order.
3. **Minimum order:** Minimum Assignment Period: Per diem: 8 hours. Travelers: 4 weeks @ 36-40 hours per week. No guarantee shifts or lead times. No Permanent Placement Fees.
4. **Geographic coverage (service area):** GA, MD, OH, AL, MS, FL, VA, WVA, AZ, KY, NC, SC, TN
AZ & DC
5. Prompt Payment Terms: 1% - 10 days, Net 30
6. **Government Commercial Credit Card:** OFCA accepts credit cards, will accept credit card orders at or above \$3,000
7. **Ordering address:** Oliver F. Cobb & Associates, LLC, 2708 Airport Road, Suite 5, Dalton, Georgia 30721
8. **Payment address:** Oliver F. Cobb & Associates, LLC, 2708 Airport Road, Suite 5, Dalton, Georgia 30721
9. Prices shown herein are “net” ceiling prices-not to exceed rates. The net ceiling rates include malpractice insurance for non-personal services task-orders and **exclude travel and lodging**. Personal Services task-orders will also be accepted. See page 3.
10. **Minimum Qualifications of Professionals:** See pages 4 and 5.
11. **Medical Liability Insurance Limits:** \$1,000,000 per occurrence; \$3,000,000 aggregate.
12. For services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in the Federal Acquisition Regulation (FAR) 8.405-3.

Oliver F. Cobb & Associates, LLC
Not to Exceed Hourly Rates

SIN 621-	Position Description	FSS Net Ceiling Hourly Price
025	RN, General (Staff, Health Unit/Clinic)	\$57.20
039	Medical Assistant (Certified/Registered)	\$28.56
039	Medical Records Technician	\$33.77
039	Medical Records Clerk	\$32.66
039	Medical Transcriptionist	\$33.68
039	Medical Coders	\$33.77
039	Medical Billing Clerks	\$33.77
051	Pharmacy Tech (Certified)	\$33.56
054	Nurse Practitioner	\$67.43

Note: Rates shown are ceiling rates, including malpractice insurance. The rates shown exclude lodging and transportation charges.

Shift Differentials: *(insert your actual awarded terms here—SEE AWARD SUMMARY)*

Work Week: Sunday – Saturday

Overtime Rate(s): 1.4x the normal hourly rate for all hours worked in excess of 40-hour work week. Overtime is in accordance with state and local labor laws.

Holiday Rate(s): 1.4x the normal hourly rate for all Federal Holidays worked.

On-Call Rate(s): For RNs only - \$6.00 on call per hour. Provider to carry a beeper or cell phone and is able to provide phone consultation relative to their specialty and will be within a 30 miles or 30-minute radius of the facility.

Call Back Rate(s): 1.4x the normal hourly rate when the provider is physically onsite. Two-hour minimum charge for call back.

Minimum Qualifications of Professionals:

SIN 621-025 Registered Nurse, General (Staff, Health Unit/Clinic)

Minimum Experience - Two years of experience directly related to the duties and responsibilities in the function.

Minimum Education/Skills - Associate's degree in Nursing Science, Health Sciences, or related field, or an equivalent combination of training and/or experience. Licensing or registration required. Must currently have or the ability to meet any state, local or employer approved credentialing requirements to include licensures for the clinical on-site position.

Three recent professional references required.

SIN 621-039 Medical Assistant (Certified/Registered)

Minimum Experience - Two years of experience directly related to the duties and responsibilities in the function.

Minimum Education/Skills - Associates degree or an equivalent combination of training and/or experience. Must currently have or the ability to meet any state, local or employer approved credentialing requirements and be certified for clinical on-site position.

Three recent professional references required.

SIN 621-039 Medical Records Technician

Minimum Experience - Two years of experience directly related to the duties and responsibilities in the function.

Minimum Education/Skills - Associates degree or an equivalent combination of training and/or experience. Must currently have or the ability to meet any state, local or employer approved credentialing requirements for the clinical on-site position.

Three recent professional references required.

SIN 621-039 Medical Records Clerk

Minimum Experience - One year of clerical experience in the medical field.

Minimum Education/Skills - Associates degree or an equivalent combination of training and/or experience. Must currently have or the ability to meet any state, local or employer approved credentialing requirements for clinical on-site position.

Three recent professional references required.

SIN 621-039 Medical Billing Clerk

Minimum Experience - One year of Medical Billing experience in the medical field.

Minimum Education/Skills - Associates degree, certified or an equivalent combination of training and/or experience. Must currently have or the ability to meet any state, local or employer approved credentialing requirements for clinical on-site position.

Three recent professional references required.

SIN 621-039 Medical Coding Clerk

Minimum Experience - One to Two years of coding experience in the medical field.

Minimum Education/Skills - Associates degree, certified or an equivalent combination of training and/or experience. Must currently have or the ability to meet any state, local or employer approved credentialing requirements for clinical on-site position.

Three recent professional references required.

SIN 621-039 Medical Transcriptionist

Minimum Experience - two years of experience directly related to the duties and responsibilities in the function.

Minimum Education/Skills - Associates degree, certified or an equivalent combination of training and/or experience. Must currently have or the ability to meet any state, local or employer approved credentialing requirements for clinical on-site position.

Three recent professional references required.

SIN 621-051 Pharmacy Tech (Certified)

Minimum Experience - Two years of experience directly related to the duties and responsibilities in the function.

Minimum Education/Skills - Associates degree or an equivalent combination of training and/or experience. Certified as Pharmacy Technician by the state. Must currently have or the ability to meet any state, local or employer approved credentialing requirements for the clinical on-site position.

Three recent professional references required.

SIN 621-054 Nurse Practitioner

Minimum Experience - Two years of experience directly related to the duties and responsibilities in the function.

Minimum Education/Skills – MSN/BSN degree in Nursing Science, Health Sciences, or related field, or an equivalent combination of training and/or experience. Must currently have or the ability to meet any state, local or employer approved credentialing requirements to include licensures for the clinical on-site position.

Three recent professional references required.